

**U.S. Department of Agriculture
Food and Nutrition Service
Administrative Review Branch**

J & T Minit Mart,

Appellant,

v.

Retailer Operations Division,

Respondent.

Case Number: C0234615

FINAL AGENCY DECISION

It is the decision of the U.S. Department of Agriculture (USDA), Food and Nutrition Service (FNS), that FNS's Retailer Operations Division properly withdrew the authorization of J & T Minit Mart (hereinafter "Appellant") from participation as a retailer in the Supplemental Nutrition Assistance Program (SNAP). As a result, the firm may not reapply for SNAP authorization for a period of six months from the date of withdrawal.

ISSUE

The issue accepted for review is whether or not the Retailer Operations Division took appropriate action, consistent with Title 7 Code of Federal Regulations (CFR) Part 278, in its administration of SNAP when it withdrew the authorization of J & T Minit Mart.

AUTHORITY

7 U.S.C. § 2023 and its implementing regulations at 7 CFR § 279.1 provide that "[A] food retailer or wholesale food concern aggrieved by administrative action under § 278.1, § 278.6 or § 278.7 . . . may file a written request for review of the administrative action with FNS."

CASE CHRONOLOGY

In a letter dated August 24, 2020, the Retailer Operations Division informed the Appellant that its authorization to participate as a retailer in SNAP would be withdrawn due to the firm's failure to meet basic program eligibility requirements. This withdrawal decision was based on observations made during a contractor's store inspection on July 27, 2020, as well as information provided on the firm's reauthorization application dated December 2, 2019.

The Retailer Operations Division determined that the firm did not meet eligibility requirements under Criterion A or Criterion B pursuant to SNAP regulations at 7 CFR § 278.1(b)(1). The

withdrawal letter stated that the Appellant failed to meet the requirements of Criterion A because in at least one of the four staple food categories it did not offer for sale on a continuous basis a variety of foods in required minimum quantities. It also stated that the Appellant failed to meet the requirements of Criterion B because staple food sales did not comprise more than 50 percent of its total retail sales. Additionally, the letter indicated that FNS considered the firm's eligibility under the Need for Access provision of the regulations found at 7 CFR § 278.1(b)(6), but determined that the Appellant did not qualify for authorization under this provision.

As a result of being found ineligible for participation under both Criteria A and B, and being found ineligible under the Need for Access provision, the Appellant's SNAP authorization was withdrawn for a period of six months pursuant to regulation at 7 CFR § 278.1(k)(2).

In a letter postmarked August 24, 2020, the Appellant, through counsel, requested an administrative review of the Retailer Operations Division's determination. The request was granted and implementation of the withdrawal has been held in abeyance pending the outcome of this review.

STANDARD OF REVIEW

In an appeal of adverse action, such as the withdrawal of a firm's SNAP authorization, an appellant bears the burden of proving by a preponderance of the evidence that the administrative action should be reversed. This means that an appellant has the burden of providing relevant evidence which a reasonable mind, considering the record as a whole, would accept as sufficient to support a conclusion that the matter asserted is more likely to be true than not true.

CONTROLLING LAW AND REGULATIONS

The controlling law in this matter is found in the Food and Nutrition Act of 2008, as amended (7 U.S.C. § 2018), and promulgated through regulation under Title 7 CFR Part 278. In particular, 7 CFR § 278.1(l)(1) and § 278.1(k)(2) establish the authority upon which FNS shall withdraw the SNAP authorization of any firm which fails to meet established eligibility requirements.

7 CFR § 278.1(l)(1) reads, in part:

FNS may withdraw the authorization of any firm authorized to participate in the program for any of the following reasons:

- (i) The firm's continued participation in the program will not further the purposes of the program;
- (ii) The firm fails to meet the specification of paragraph (b), (c), (d), (e), (f), (g), (h), or (i) of this section;
- (iii) The firm fails to meet the requirements for eligibility under Criterion A or B, as specified in paragraph (b)(1)(i) of this section...for the time period specified in paragraph (k)(2) of this section.

7 CFR § 278.1(k)(2) reads, in relevant part:

FNS shall deny the application of any firm if it determines that:

(2) The firm has failed to meet the eligibility requirements for authorization under Criterion A or Criterion B, as specified in paragraph (b)(1)(i) of this section.... Any firm that has been denied authorization on these bases shall not be eligible to submit a new application for authorization in the program for a minimum period of six months from the effective date of the denial.

7 CFR § 271.2 defines a retail food store as:

(1) An establishment or house-to-house trade route that sells food for home preparation and consumption normally displayed in a public area, and either offers for sale qualifying staple food items on a continuous basis, evidenced by having no fewer than [three]* different varieties of food items in each of the four staple food categories with a minimum depth of stock of three stocking units for each qualifying staple variety, including at least one variety of perishable foods in at least [two]* such categories (Criterion A) as set forth in § 278.1(b)(1) of this chapter, or has more than 50 percent of its total gross retail sales in staple foods (Criterion B) as set forth in § 278.1(b)(1) of this chapter as determined by visual inspection, marketing structure, business licenses, accessibility of food items offered for sale, purchase and sales records, counting of stockkeeping units, or other inventory or accounting recordkeeping methods that are customary or reasonable in the retail food industry as set forth in § 278.1(b)(1) of this chapter...

7 CFR § 271.2 defines staple food as:

...food items intended for home preparation and consumption in each of the following four categories: Meat, poultry, or fish; bread or cereals; vegetables or fruits; and dairy products... Hot foods are not eligible for purchase with SNAP benefits and, therefore, do not qualify as staple foods for the purpose of determining eligibility under § 278.1(b)(1) of this chapter. Commercially processed foods and prepared mixtures with multiple ingredients that do not represent a single staple food category shall only be counted in one staple food category. For example, foods such as cold pizza, macaroni and cheese, multi-ingredient soup, or frozen dinners, shall only be counted as one staple food item and will be included in the staple food category of the main ingredient as determined by FNS. Accessory food items include foods that are generally considered snack foods or desserts such as, but not limited to, chips, ice cream, crackers, cupcakes, cookies, popcorn, pastries, and candy, and other food items that complement or supplement meals, such as, but not limited to, coffee, tea, cocoa, carbonated and uncarbonated drinks, condiments, spices, salt, and sugar. Items shall not be classified as accessory food exclusively based on packaging size but rather based on the aforementioned definition and as determined by FNS. A food product containing an accessory food item as its main ingredient shall be considered an accessory food item. Accessory food items shall not be considered staple foods for purposes of determining the eligibility of any firm.

7 CFR § 278.1(b)(1)(i) states, in part:

An establishment...will effectuate the purposes of the program if it sells food for home preparation and consumption and meets one of the following criteria: Offer for sale, on a continuous basis, a variety of qualifying foods in each of the four categories of staple

* As currently implemented. See SNAP Retailer Policy and Management Division Policy Memorandum 2018-04 for additional information regarding the enhanced retailer standards, which were implemented on January 17, 2018. This memorandum can be found on the FNS public website at <https://www.fns.usda.gov/snap/retailer-eligibility-clarification-of-criterion>.

foods...including perishable foods in at least [two]* of the categories (Criterion A); or have more than 50 percent of the total gross retail sales of the establishment...in staple foods (Criterion B).

7 CFR § 278.1(b)(1)(ii) states, in part:

In order to qualify under [Criterion A] firms shall:

(A) Offer for sale and normally display in a public area, qualifying staple food items on a continuous basis, evidenced by having, on any given day of operation, no fewer than [three]* different varieties of food items in each of the four staple food categories with a minimum depth of stock of three stocking units for each qualifying staple variety and at least one variety of perishable foods in at least [two]* staple food categories. Documentation to determine if a firm stocks a sufficient amount of required staple foods to offer them for sale on a continuous basis may be required in cases where it is not clear that the firm has made reasonable stocking efforts to meet the stocking requirement. Such documentation can be achieved through verifying information, when requested by FNS, such as invoices and receipts in order to prove that the firm had ordered and/or received a sufficient amount of required staple foods up to 21 calendar days prior to the date of the store visit...

(B) Offer for sale perishable staple food items in at least [two]* staple food categories. Perishable foods are items which are either frozen staple food items or fresh, unrefrigerated or refrigerated staple food items that will spoil or suffer significant deterioration in quality within 2-3 weeks; and

(C) [Offer a variety of staple foods which means different types of foods, such as apples, cabbage, tomatoes, and squash in the fruit or vegetable staple food category, or milk, cheese, butter and yogurt in the dairy category. Variety of foods is not to be interpreted as different brands, different nutrient values, different varieties of packaging, or different package sizes. Similar processed food items with varying ingredients such as, but not limited to, sausages, breakfast cereals, milk, sliced breads, and cheeses, and similar unprocessed food items, such as, but not limited to different varieties of apples, cabbage, tomatoes, or squash shall not each be considered as more than one staple food variety for the purpose of determining variety. Multiple ingredient food items...such as...cold pizza, macaroni and cheese, soup, or frozen dinners, shall only be counted as one staple food variety each and will normally be included in the staple food category of the main ingredient as determined by the FNS.]*

7 CFR § 278.1(b)(1)(iii) states, in part:

In order to qualify under [Criterion B] firms must have more than 50 percent of their total gross retail sales in staple food sales. Total gross retail sales must include all retail sales of a firm, including food and non-food merchandise, as well as services, such as rental fees, professional fees, and entertainment/sports/games income...

* As currently implemented. See SNAP Retailer Policy and Management Division Policy Memorandum 2018-04 for additional information regarding the enhanced retailer standards, which were implemented on January 17, 2018. This memorandum can be found on the FNS public website at <https://www.fns.usda.gov/snap/retailer-eligibility-clarification-of-criterion>.

* As currently implemented. See SNAP Retailer Policy and Management Division Policy Memorandum 2018-04 for additional information regarding the enhanced retailer standards, which were implemented on January 17, 2018. This memorandum can be found on the FNS public website at <https://www.fns.usda.gov/snap/retailer-eligibility-clarification-of-criterion>.

7 CFR § 278.1(b)(6) states:

Need for access. FNS will consider whether the applicant firm is located in an area with significantly limited access to food when the applicant firm fails to meet Criterion A per paragraph (b)(1)(ii) or Criterion B per paragraph (b)(1)(iii) of this section so long as the applicant firm meets all other SNAP authorization requirements. In determining whether an applicant is located in such an area, FNS may consider access factors such as, but not limited to, the distance from the applicant firm to the nearest currently SNAP authorized firm and transportation options. In determining whether to authorize an applicant despite its failure to meet Criterion A and Criterion B, FNS will also consider factors such as, but not limited to, the extent of the applicant firm's stocking deficiencies in meeting Criterion A and Criterion B and whether the store furthers the purposes of the Program. Such considerations will be conducted during the application process as described in paragraph (a) of this section.

APPELLANT'S CONTENTIONS

The Appellant, through counsel, made the following summarized contentions in its request for administrative review, in relevant part:

- There was a miscommunication between the store owner, the store manager, and the store's CPA as to whom would reply to FNS's request for inventory documentation. The e-mailed correspondence was not addressed timely due to COVID-19 outages and closures, and unfortunately time deadlines were missed. Measures have been taken to prevent breakdowns of communication in the future.
- The store does stock all items required for participation under Criterion A. If items are depleted, all means available are used to replenish the shelves immediately.
- There have been continuous challenges to maintain required levels of inventory during the COVID-19 pandemic due to delivery schedules and management absences. The ability to maintain the required items has and will continue to be the number one priority for the store.
- With "need for access" Criterion B established by FNS as being met at the store as well as the high community reliance on the firm for staple food items, Appellant requests that FNS reconsider the withdrawal determination. The Appellant pledges that further miscommunications will not be an issue and continued monitoring of program criteria in relation to staple foods on hand will be of an utmost priority going forward.
- Due to the unprecedented times brought on by the pandemic and the history of the store being previously compliant, Appellant requests reinstatement of program participation.

In support of its contentions, the Appellant submitted four inventory receipts and invoices from three different vendors: The H.T. Hackney Co., Laniers IGA, and Walmart. These receipts are dated between June 29, 2020, and July 29, 2020. The Appellant states that receipts for milk and cheese are dated within 21 days of the contractor's store visit. According to the Appellant, its third variety of dairy would be butter, and the firm typically purchases butter on a monthly basis without running out prior to the end of the month. However, during the time of the store visit, the firm was apparently low on that item. Two receipts, dated June 29 and July 29, 2020, show that the store regularly purchases butter. The Appellant contends that it will increase butter inventory in the future to be sure that there are three units on hand at all times.

The preceding may represent only a brief summary of the Appellant's contentions presented in this matter. However, in reaching a final decision, full attention was given to all contentions submitted, including any not specifically summarized or explicitly referenced in this document.

ANALYSIS AND FINDINGS

The purpose of this review is to either validate or invalidate the August 24, 2020 withdrawal determination made by the Retailer Operations Division. This review is limited to consideration of the facts that existed at the time the agency's determination was made.

After reviewing the contractor's store visit report and photographs as well as evaluating the contentions and evidence submitted by the Appellant, it is the finding of this review that J & T Minit Mart does not carry sufficient staple food inventory required for continued SNAP authorization. Specifically, the firm is deficient in the dairy category. According to the contractor's report, the only dairy varieties in sufficient quantities at the time of the store inspection were milk and cheese. As described in regulations cited earlier, a firm must meet either Criterion A or Criterion B to be eligible for ongoing SNAP participation. In order for a firm to be eligible under Criterion A, it must offer for sale on a continuous basis no fewer than three different varieties of food items in each of the four staple food categories with a minimum depth of stock of three stocking units for each variety. In this case, the firm was deficient in one variety of dairy.

On August 7, 2020, the Retailer Operations Division sent the Appellant a letter by e-mail stating that the firm was lacking staple food inventory. The letter gave the firm an opportunity to provide invoices or receipts as evidence that the store normally carries at least three stocking units of at least three different varieties of dairy products. The letter stated that the invoices or receipts must be dated no more than 21 calendar days prior to the July 27, 2020 store visit, and may not be dated on or after the date of the visit.

The record shows that the Appellant did not respond to the agency's letter until after the withdrawal determination had already been made. In its response, the Appellant submitted seven inventory receipts: Four from IGA (dated July 20, July 29, August 15, and one with an unknown date), two from Walmart (dated July 20 and August 17), and one from The H.T. Hackney Co. (dated July 16). In its request for administrative review, the Appellant submitted three of these same receipts, plus one additional receipt from IGA, dated June 29, 2020.

In accordance with regulations at 7 CFR § 278.1(b)(1)(ii)(A), FNS can accept only those receipts and invoices that are dated up to 21 calendar days prior to the date of the store visit. Any inventory documents dated outside of that 21-day timeframe cannot be considered as they do not reflect inventory conditions at the time the contractor visited the store. In this case, only three of the eight total receipts – one each from IGA, Walmart, and The H.T. Hackney Co. – are dated within the required 21-day timeframe. Unfortunately, these three receipts do not list any dairy inventory besides milk or cheese, which are varieties that the firm had already been credited with. The remaining five receipts are either dated after July 27 or more than 21 days prior to the store visit, or have no discernible date, and thus cannot be considered by this review. As such,

this review finds that the store remains deficient in the dairy category, as milk and cheese are the only dairy varieties found in sufficient quantities.

The Appellant contends that there have been continuous challenges to maintain required levels of inventory during the COVID-19 pandemic due to delivery schedules and management absences. With regard to this claim, this review sympathizes with the difficulties that retailers have had during this crisis. However, the store visit in this case occurred more than four months after the initial virus surge and subsequent inventory shortages that occurred in the early stages of the pandemic. Since then, stores have been able to restock their shelves with most of the food items they need, and certainly enough to maintain program eligibility. As such, this review finds that the coronavirus pandemic is not a valid reason to reverse the agency's withdrawal determination.

As to the Appellant's prior history of being compliant with program regulations, such history does not provide a basis for this review to reverse or modify the agency's determination in any way. SNAP regulations require that a firm continuously maintain sufficient staple food inventory in order to remain eligible for program participation (see 7 CFR § 278.1(b)(1)(i) and (ii)). A firm that does not maintain proper inventory at all times does not effectuate the purposes of the program and cannot remain authorized.

Based on the evidence in this case it is the finding of this review that on the day of the store visit (or as stated in regulations, "on any given day of operation"), the firm did not carry sufficient varieties and quantities of staple food inventory as required for eligibility under Criterion A. The firm is also not eligible for SNAP participation under Criterion B, as the sale of staple foods does not exceed 50 percent of the firm's total sales. According to the firm's reauthorization application, just 12 percent of its sales are from the sale of staple foods.

Remedial Actions Taken

The Appellant contends that it has taken measures to ensure compliance with SNAP eligibility requirements going forward. For instance, the Appellant states that the miscommunication it had regarding FNS's request for inventory documentation will no longer be an issue. Similarly, the Appellant pledges that monitoring of its food inventory will be its top priority and contends that it will increase its stock of butter to ensure that there are three units on hand at all times.

With regard to these corrective actions taken by the Appellant, it must be made clear that the store inspection is the key moment in determining whether or not a store is meeting inventory requirements. A determination of eligibility is limited to consideration of the facts that existed at the time the contractor visited the store. It is not the authority of this review to consider subsequent remedial actions, such as adding inventory or making organizational improvements, that have been or will be taken so that a store may begin to comply with program requirements. There are no provisions in the SNAP regulations for reversal of a withdrawal determination on the basis of corrective actions implemented after the finding of a firm's ineligibility.

Hardship to SNAP Households / Need for Access

The Appellant contends that the community relies on the firm for staple food items. This contention implies that SNAP households will experience hardship if the withdrawal of the firm's SNAP authorization is upheld.

With regard to this contention, it is recognized that some degree of inconvenience to SNAP recipients is likely whenever a retail store's SNAP authorization is withdrawn and households are forced to spend their benefits elsewhere. To address such situations, regulations at 7 CFR § 278.1(b)(6) state that FNS will consider authorizing a firm which fails to meet Criterion A or B as long as it is located in an area with significantly limited access to food and provided that it meets all other eligibility requirements. This Need for Access evaluation considers factors such as distance to the nearest SNAP-authorized retail store, transportation options, extent of the firm's stocking deficiencies, and whether or not the firm furthers the purposes of the program.

As for J & T Minit Mart, the record indicates that the Retailer Operations Division conducted a Need for Access evaluation and determined that the firm is not located in an area with significantly limited access to food and thus, does not qualify for SNAP authorization under this provision. After an analysis of all available evidence in this case, this review finds that Need for Access was fully and properly considered and that authorization under this provision is not appropriate.

CONCLUSION

It is the finding of this review that the Appellant firm does not meet program eligibility requirements under Criterion A or B as outlined in regulations at 7 CFR § 278.1(b)(1). Additionally, the contentions and evidence presented by the Appellant are not sufficient to show that the withdrawal decision should be reversed. Accordingly, the decision by the Retailer Operations Division to withdraw the SNAP authorization of J & T Minit Mart is sustained.

Pursuant to 7 CFR § 278.1(k)(2), the Appellant shall not be eligible to reapply for participation as a retailer in SNAP for a minimum period of six months from the date of withdrawal. In accordance with the Food and Nutrition Act of 2008, as amended, and SNAP regulations, the authorization withdrawal of J & T Minit Mart shall become effective 30 days after receipt of this decision.

RIGHTS AND REMEDIES

Applicable rights to a judicial review of this decision are set forth in Section 14 of the Food and Nutrition Act of 2008 (7 U.S.C. § 2023) and in Section 279.7 of the SNAP regulations. If a judicial review is desired, the complaint, naming the United States as the defendant, must be filed in the U.S. District Court for the district in which the Appellant owner resides or is engaged in business, or in any court of record of the State having competent jurisdiction. If a complaint is filed, it must be filed within 30 days of receipt of this decision. The judicial filing timeframe is mandated by the Act, and this office cannot grant an extension.

Under the Freedom of Information Act, we are releasing this information in a redacted format as appropriate. FNS will protect, to the extent provided by law, personal information that could constitute an unwarranted invasion of privacy.

JON YORGASON
Administrative Review Officer

November 2, 2020